

Town of Prattsville  
Organization Meeting  
January 13, 2025

The Town Board of the Town of Prattsville, NY and County of Greene, NY held an Organizational Meeting at the Prattsville Town Hall on Tuesday, January 13, 2025 at 7:00pm.

Present:	Greg Cross	Supervisor
	Eli Martin	Councilman
	Joyce Peckham	Councilperson
	Heidi Ruehlmann	Councilperson
	Mason Chase	Councilman
	Theresa Whitworth	Town Clerk

Others Present: Kathy Sherman, Connie Briggs, Debbie & Jim Dymond

Supervisor Cross called the meeting to order with the Pledge of Allegiance at 7:00pm.

**Resolution #1-2025 Approval of the following appointments and salaries.**

A motion was made by Councilman Martin and seconded by Councilman Peckham to accept the following appointment and salaries.

- |   |                          |                 |
|---|--------------------------|-----------------|
| 1. 2025 Vital Statistic salary and appointment        | <u>Theresa Whitworth</u> | \$150.00/year   |
| 2. 2025 Court Clerk salary and appointment            | <u>Jim Baltz</u>         | \$6500.00/year  |
| 3. 2025 Supervisor's Clerk/Bookkeeper                 | <u>Kathy Sherman</u>     | \$10,000/year   |
| 4. 2025 Appointed Assessor's salary                   | <u>Nancy Bower</u>       | \$13,233/year   |
| 5. 2025 Water District Clerk's salary and appointment | <u>Theresa Whitworth</u> | \$2,400.00/year |

Ayes 5            Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

A motion was made by Councilperson Ruehlmann and seconded by Councilman Martin to approve of the following appointments and salaries.

6. 2025 Conine Road Water Issue R/O Superintendent salary and appointment: Jim Dymond  
\$3,290/year

7. 2025 Building Inspectors salary and appointment: Don Schoenborn \$14,500/year

8. 2025 Water District Superintendent salary & appointment: Jim Dymond \$3,740/year

Ayes 5            Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

A motion was made by Councilman Martin and seconded by Councilperson Ruehlmann to approve of the following appointments and salaries.

9. 2025 Cemetery Internment Officer salary & appointment: Greg Cross \$1,200/year

Ayes 4            Martin, Peckham, Ruehlmann, Chase

Nays 0

Abstained 1    Cross

A motion was made by Councilperson Ruehlmann and seconded by Councilman Martin to approve of the following appointments and salaries.

10. 2025 Cemetery Secretary: Theresa Whitworth \$800/year

11. Youth Program Director Salary & Appt: Robin Haight \$2,000.00/year

Organization Meeting

January 13, 2025

Page 2

12. Youth Program Assist. Director Salary & Appt.:           Tabled           \$16/hour  
13. and Junior Assistant(s), as needed based on #           Tabled           at minimum wage  
14. 2025 Attorney for the Town:           Diana Santos            
15. 2025 Historian appointment and Compensation:           Carolyn Bennett           \$400/year  
Ayes 5           Cross, Martin, Peckham, Ruehlmann, Chase  
Nays 0

A motion was made by Councilperson Ruehlmann and seconded by Councilman Martin to approve of the following Appointments and salaries.

16. 2025 Health Officer appointment:           Bonnie Diamond           \$108/year  
17. 2025 Cleaning Personnel appointment and compensation:           Robin Haight           \$18.00/hour  
18. 2025 Planning Board Chairman Appoint & Compensation:           Jim Dymond           \$450+training/yr.  
19. 2025 Planning Board Secretary appt. & compensation:           Deb Dymond           \$1,400/year  
Ayes 5           Cross, Martin, Peckham, Ruehlmann, Chase  
Nays 0

A motion was made by Councilman Martin and seconded by Councilperson Ruehlmann to approve of the following Appointments and salaries.

20. 2025 Dog Control Officer appt. & contract:           Greg Cross           \$1,200.00/year  
plus mileage and extras  
Ayes 4           Martin, Peckham, Ruehlmann, Chase  
Nays 0  
Abstained 1   Cross

A motion was made by Councilperson Peckham and seconded by Councilman Chase to approve of the following Appointments and salaries.

21. 2025 Planning Board Members compensation: \$30.00/meeting/training, max \$1,100/year  
22. 2025 Deputy Town Clerk:           Carole Cangelosi           \$50.00/meeting  
Ayes 5           Cross, Martin, Peckham, Ruehlmann, Chase  
Nays 0

A motion was made by Councilman Martin and seconded by Councilperson Ruehlmann to approve of the following appointments.

23. 2025 Planning Board appointment:           tabled            
24. 2025 Records Management Officer:           Theresa Whitworth            
27. 2025 Fair Housing Officer appointment:           Theresa Whitworth            
Ayes 5           Cross, Martin, Peckham, Ruehlmann, Chase  
Nays 0

A motion was made by Supervisor Cross and seconded by Councilperson Peckham to approve of the following Appointments and salaries.

25. 2025 Engineer for the Town           Lamont Engineering            
26. 2025 Attorney for WWTP/Infrastructure Program:           Kevin Young            
Ayes 4           Cross, Peckham, Ruehlmann, Chase  
Nays 0  
Abstained 1   Martin

Organization Meeting

January 13, 2025

Page 3

A motion was made by Councilman Martin and seconded by Councilperson Peckham to approve of the following appointments.

28. 2025 Inventory Clerk Appointment:

Theresa Whitworth

29. 2025 Cemetery Records Officer:

Theresa Whitworth

30. 2025 Everett Conine Memorial Ballfield Chairman:

Mason Chase

31. 2025 Deputy Town Supervisor:

Joyce Peckham

Ayes 3 Cross, Martin, Ruehlmann

Nays 0

Abstained 2 Peckham, Chase

A motion was made by Councilman Martin and seconded by Councilperson Ruehlmann to approve of the following appointments.

32. 2025 Deputy Highway Superintendent:

Peter Diamond

Ayes 5 Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

The following is Tabled until the next meeting

33. 2024 Audit of Town Books: Court, Bookkeeper, Town Clerk

A motion was made by Councilperson Ruehlmann and seconded by Councilman Martin to approve of the following.

34. 2025 Sexual Harassment Policy

35. 2025 Contractor's Policy

36. 2025 Procurement Policy

37. 2025 Credit Card Policy

Ayes 5 Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

A motion was made by Councilperson Peckham and seconded by Councilman Chase to approve of the following.

38. 2025 Code Of Ethics and Disclosure Law

39. 2025 Investment and Cash Management Policies: NBT – Current Bank & Greene County Bank

42. 2025 Building Permit Fees

43. 2025 Mileage – IRS Rate (effective 1/1/2025- \$.70/mile)

Ayes 5 Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

The following is Tabled until the next meeting

40. 2025 Full time Benefit Schedule

41. 2025 Part time Benefit Schedule

A motion was made by Councilperson Ruehlmann and seconded by Councilman Martin to approve of the following.

44. Return Check Fee: \$25.00 + protest fees

45. 2025 Payment of certain bills in advance of audit: Phone, Cell Phone, Health Insurance, Fuel Oil and Diesel Bills, SPDES Permit, Copier, Insurance and Postage/Box Rent

46. Vouchers: Submitted by the Thursday prior to the 2 nd Monday of the month

47. Official Town Newspaper: Mountain Eagle and The Oneonta Daily Star

Ayes 5 Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

48. Town Board Monthly Meeting, set date and time: 2 nd Monday at 7:00 pm

49. 2025 Senior Citizens Tax Exemption: \$36,000 maximum income limit

50. 2025 Highway Department Wing Man-Laborer: \$ 18.00 /hour (was \$18.00 last year)

51. 2025 Board Assessment and review Compensation: \$ 18.00 (was \$18.00 last year)

Ayes 5 Cross, Martin, Peckham, Ruehlmann, Chase

Nays 0

Respectfully Submitted

Theresa Whitworth